



JOB DESCRIPTION

KITCHEN SUPPORT – CHEF PREP

ACCOUNTABILITY: REPORTS TO THE KITCHEN MANAGER

VOLUNTEER ELIGIBILITY REQUIREMENTS: This is the only volunteer position that allows assigned **Community Service Hours from Court Referral (Volunteer Center)**.

1. Must be in good physical health with the ability to stand on concrete for several hours and lift up to 25 pounds.
2. Volunteers are required to possess a valid driver's license (or valid identification card).
3. Volunteers who drive must present proof of automobile insurance.
4. Must go through a free DOJ background check.
5. Ability to follow written and verbal instruction.
 - a. 7:00 a.m. – 10:00 a.m. (Cutting / Chopping / Measuring / Mixing)
 - b. 10:00 a.m. – 6.p.m. (Packaging)

RESPONSIBILITIES & QUALIFICATIONS:

- Volunteers may be available between the hours of 7:00 a.m. – 6:00 p.m. Kitchen is open Monday through Friday.
- Tasks include chopping, measuring, mixing, packing.
- Volunteers must sign-in and sign-out daily. Community Service hours will not be credited to those volunteers who neglect to do so.

For further information, call Leigh Galten Volunteer Coordinator 525-0143 x121 or lgalten@councilonaging.com

(Rev. 1/22/2019)