



## **JOB DESCRIPTION**

### **SOCIAL CLUB ASSISTANT**

**DEPARTMENT:** Healdsburg / Santa Rosa / Sebastopol / Sonoma

**GENERAL RESPONSIBILITIES:** Helps the Social Club Site Manager with senior activities.

**ACCOUNTABILITY:** Reports to the Social Club Site Manager at the specific site.

**DUTIES: Assists with**

- Discussion
- Exercise
- Entertainment
- Pet therapy
- Games
- Arts and crafts
- Serving lunch.

**QUALIFICATIONS:**

- Must have the ability to work well with senior population.
- Must be sensitive to the needs of frail seniors especially seniors with cognitive issues.
- Ability to commit to one day per month for two hours, for a period of at least three months.
- Background checks from the Department of Justice and FBI are mandatory
- A health screening is required.
- Must also be willing to complete periodic educational requirements such as safety and health procedures.

For further information, call Leigh Galten Volunteer Coordinator, 525-0143 x 121 or [lgalten@councilonaging.com](mailto:lgalten@councilonaging.com).

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